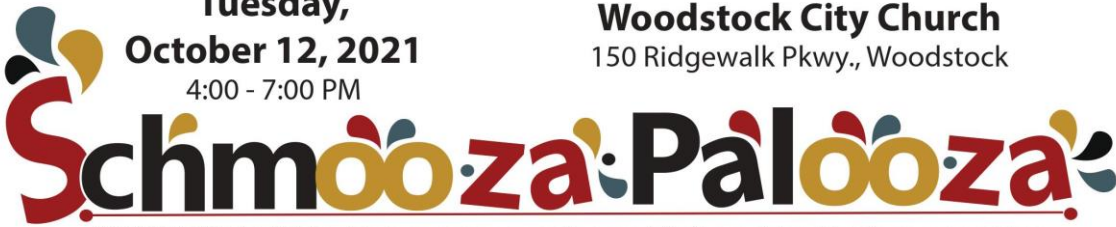


**Tuesday,**  
**October 12, 2021**  
 4:00 - 7:00 PM

**Woodstock City Church**  
 150 Ridgewalk Pkwy., Woodstock



SCHMOOZE \ˈshmüz\ (verb) : to converse casually, especially for social and business connections  
 PALOOZA ˈpa-lü-zah\ (noun): a large scale party!

## VENDOR APPLICATION

**In completing this contract, Exhibitors agree to provisions set forth in the Rules & Regulations provided.**

Exhibitor Firm (Please print or type): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Published Telephone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Published Business Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Published Email:** \_\_\_\_\_

**An Exhibitor may reserve the space(s) of their choice after full payment has been received by the Chamber of Commerce.** Spaces will consist of a round or rectangular table, black table cloth, and table sign with holder. Wireless internet is available throughout the facility. Booth spaces are: 60" round or 6' rectangular table without electricity - \$225 for Chamber Members/\$425 for Future Members or 60" round or 6' rectangular table with electricity - \$250 for Chamber Members/\$450 for Future Members. Six spaces are reserved for Non-Profit organizations that include a 48" round table - \$175 for Chamber Members/\$375 for Future Members. Please see the venue floorplan to determine which spaces feature round or rectangular tables and which have access to electricity.

**Chamber Member**

- |   |            |  |
|---|------------|--|
| <input type="checkbox"/> Non-Profit without electricity | \$175 each | Booth # Preference: 1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____ 3 <sup>rd</sup> Choice _____ |
| <input type="checkbox"/> Space without electricity      | \$225 each | Booth # Preference: 1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____ 3 <sup>rd</sup> Choice _____ |
| <input type="checkbox"/> Space with electricity         | \$250 each | Booth # Preference: 1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____ 3 <sup>rd</sup> Choice _____ |

**Future Member**

- |   |            |  |
|---|------------|--|
| <input type="checkbox"/> Non-Profit without electricity | \$375 each | Booth # Preference: 1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____ 3 <sup>rd</sup> Choice _____ |
| <input type="checkbox"/> Space without electricity      | \$425 each | Booth # Preference: 1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____ 3 <sup>rd</sup> Choice _____ |
| <input type="checkbox"/> Space with electricity         | \$450 each | Booth # Preference: 1 <sup>st</sup> Choice _____ 2 <sup>nd</sup> Choice _____ 3 <sup>rd</sup> Choice _____ |

**Optional:**  Business Card Ad (color) in the 2021 event program, \$50. **FREE for those purchasing space(s) by 4:00 PM, Sept. 17.**

**Space(s) Assigned:** \_\_\_\_\_ **TOTAL DUE:** \_\_\_\_\_

(To be completed by Chamber staff.)

(To be verified by Chamber staff.)

I agree that the above information is correct and that I will abide by all the Rules & Regulations as printed on the attached. I understand that payment must be made in full to the Chamber before my space(s) will be held and that all spaces will be sold on a first come first served basis. I understand that any electronic signature below constitutes a legally binding agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**MAIL TO: Cherokee County Chamber of Commerce**  
**Attention: SchmoozaPalooza**  
**P.O. Box 4998, Canton, GA 30114**

**EMAIL: Meagan@CherokeeChamber.com**  
**FAX: 770.345.0030**  
**QUESTIONS: 770.345.0400**

**Payment Method:**  Call me to process card by phone  Send me an eBill via email

*\*Booths are not reserved until payment is processed. Application submission does not confirm reservation of booth.*

# **RULES & REGULATIONS**

## **Initials required by each item included in the Rules & Regulations.**

1. \_\_\_\_\_ **Contract for Space:** This agreement for exhibit space, together with the Rules & Regulations, constitutes a contract for the right to exhibit at the Cherokee County Chamber of Commerce SchmoozaPalooza 2021.
2. \_\_\_\_\_ **Membership:** Your membership in the Cherokee County Chamber of Commerce must be current prior to purchasing your space(s) to receive member pricing.
3. \_\_\_\_\_ **Door Prizes:** If you choose to provide a door prize(s), you must bring a container and paper slips for attendees to enter their information at your booth for the drawing. You are responsible for communicating with the winner(s) once they are announced. For ease, the Chamber will announce your winner(s) from the Chamber booth. You will be responsible for providing the Chamber staff with the information you would like to have announced. Winner(s) will pick up their prize from your booth.
4. \_\_\_\_\_ **Payment:** Full payment for exhibit space is due at the time of the space reservation.
5. \_\_\_\_\_ **Refunds:** The Chamber must receive your written cancellation request by 4:00 PM, September 17, 2021, to qualify for a refund. After September 17, 2021, no refunds will be issued. A \$50 administrative fee will be retained on all refunds. No refunds will be given for acts of God, natural disasters, inclement weather, etc. on the day of the event. In order to maintain the success of this event, if sales do not meet expectations the event can be cancelled by the Chamber on or before October 1, 2021. If the Chamber does cancel the event on or prior to October 1, 2021, a full refund will be given and no administrative fee will be retained. In the event of a cancellation at any time due to COVID gathering restrictions (as ordered by State Officials and/or Woodstock City Church), a full refund will be given and no administrative fee will be retained.
6. \_\_\_\_\_ **General Restrictions:** The Exhibitor agrees to abide by the following General Restrictions:
  - a. \_\_\_\_\_ **Rights Reserved.** The Cherokee County Chamber of Commerce reserves the right without recourse to prohibit any exhibit or part of any exhibit which, in their opinion, is not suitable or in keeping with the character of SchmoozaPalooza. This reservation regards persons, things, conduct, printed material, catalogs, etc. Aisle space may not be used for exhibit purposes or for displaying signs.
  - b. \_\_\_\_\_ **Apportioning.** No Exhibitor shall assign, sublet, or apportion the whole or any portion of space allotted, nor exhibit therein, any products and/or services other than those produced or distributed by the Exhibitor in the regular course of business.
  - c. \_\_\_\_\_ **Soliciting.** Firms or representatives of firms who have not paid for exhibit space are prohibited from soliciting business in any form in the exhibition area. Violators will be asked to leave the exhibition area.
  - d. \_\_\_\_\_ **Public Area.** The use of any public area outside of the exhibit area for the display of products and/or services, for demonstrations, or the distribution of circulars, samples or other material is prohibited.
  - e. \_\_\_\_\_ **Audio.** No audio that interferes with adjoining exhibitors will be permitted in the exhibit area.
  - f. \_\_\_\_\_ **Damage to Venue.** Tacking, posting, taping, or nailing signs, banners, etc. to any permanent walls or woodwork will not be permitted. Any damage to Woodstock City Church property by the Exhibitors or their employees or agents must be paid for by the Exhibitor causing such damage.
  - g. \_\_\_\_\_ **Banners/Signs:** Banners/Signs may not be placed anywhere outside of your table space and shall not obstruct the view of any other space. You will be asked to remove these obstructive signs from the exhibitor area. The Chamber will provide a table sign and stand for you.

7. **Food.** Commercially packaged candy and/or snacks and bottled water may be brought into and distributed from your booth.
8. **Fire Regulations.** No explosives, fuel, combustibles or hazardous materials, decorative materials either fireproof or flameproof, or any materials or substances deemed hazardous under applicable fire regulations may be brought onto Woodstock City Church property.
9. **Electrical Compliance.** All electrical, pneumatic, and hydraulic equipment must meet the requirements of all applicable electrical and safety codes.
10. **Display & Construction Regulations.** No exhibit space shall be allowed to obstruct clear vision to other exhibitors.
11. **Exhibit Hours.** SchmoozaPalooza 2021 operating hours are from 4:00 PM – 7:00 PM. Exhibitors must have their space set up by 3:30 PM. Your table must be staffed and remain open throughout the event until 7:00 PM. **Please DO NOT begin dismantling your exhibit until 7:00 PM.** Participants who begin dismantling their exhibit prior to 7:00 PM will not be permitted to exhibit at SchmoozaPalooza 2022.
12. **Load-In.** Exhibitors may begin set-up as early as noon the day of the event. All materials must be placed inside Woodstock City Church by 3:00 PM. Once all materials have been unloaded, you **MUST** move your car to the designated exhibitor parking area.
13. **Load-Out.** All booth items **must** be removed from Woodstock City Church property by **8:00 PM.**
14. **Parking.** Ample parking is available on site.
15. **Vendor Orientation.** **A representative from your business is REQUIRED to attend the SchmoozaPalooza Orientation** on Tuesday, October 5 virtually via Zoom at either 9:00 AM or 3:00 PM. All of these Rules & Regulations will be reviewed during the Orientation. An email reminder will be sent. Please check the appropriate box below:

**A representative for my business or organization will be present for the:**

9:00 AM meeting

3:00 PM meeting

**The Cherokee County Chamber of Commerce and Woodstock City Church will not be held liable for any injuries or damages incurred during SchmoozaPalooza 2021.**

**Under Georgia law, there is no liability for an injury or death of an individual entering [the] premises if such injury or death results from the inherent risks of contracting COVID-19. You are assuming this risk by entering [the] premises.**

### **SCHMOOZAPALOOZA SPECIAL FEATURES**

Calling all Chamber member restaurants and caterers! A Taste of Cherokee event will be held during SchmoozaPalooza. No charge to participate. Contact Meagan@CherokeeChamber.com for details!

All vendors will be provided with signs and stands (see 6g). An additional feature for vendors will be including a scannable QR code on the sign so attendees can easily save vendor contact information to their smartphones. **Please review your published contact information provided on page 1 to ensure the correct information will be shared to the public.**

Vendors that enroll by September 17 will not only receive the business card ad in the program, but will also be included in this year's interactive puzzle as a way to encourage greater activity at vendor booths. Details will be shared at Orientation about this addition to SchmoozaPalooza. **If booth paid by September 17, please provide one word to describe your business or organization:**